

**Minutes of: HUMAN RESOURCES AND APPEALS PANEL**

**Date of Meeting:** 27 January 2020

**Present:** Councillor J Black (in the Chair)  
Councillors G McGill and I Schofield

**Also in attendance:** Caroline Schofield, Head of Corporate HR Services  
David Catterall, Civic Venues Service Manager

**Public Attendance:** No members of the public were present at the meeting.

**Apologies for Absence:** None.

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**HRA.328 DECLARATIONS OF INTEREST**

There were no declarations of interest made at the meeting.

**HRA.329 EXCLUSION OF THE PRESS AND PUBLIC**

**Delegated decision:**

That the press and public be excluded from the meeting.

**HRA.330 PROPOSAL FOR MANAGEMENT RESTRUCTURE**

David Catterall, Civic Venues Service Manager and Fiona Hayward, Project Manager (Integrated Wellness) presented a report which set out the proposed re-structure within the Catering Service.

Members of the Panel were given the opportunity to ask questions on the contents of the report.

**Delegated decision:**

That the proposed re-structure as set out within the report be supported and approved.

**COUNCILLOR J BLACK**  
**Chair**

**(Note: The meeting started at 10.00 am and ended at 12.00 pm)**